

**FILE COPY**

**ENQUIRY**

**ENQUIRY NO: EU / FACTORY PLAN / TNG**

**Dated: 22/04/2017**

**Last date of submission: 06/05/2017**

**Opening Date: 08/05/2017**

Appointment of consultant for Preparation of Factory Plan for Obtaining Approval from Directorate of Factories, Govt. of West Bengal as per following scope of work

**Scope of work :**

- a) Preparation of detailed drawing of our factory situated at 14 Mayurbhanj Road as per factories Act 1948 and rules 1958 made there under. The drawing would contain Structural, Mechanical, Civil and Chemical parts as per norms and safety parameters. The drawing should also contain existing installed machinery and proposed machinery to be installed as per norms.
- b) Obtaining factory license from directorate of factories, Govt. of West Bengal for the current block year on behalf of Andrew Yule & Company Limited, 14 Mayurbhanj Road Kolkata – 700023.

**NOTE:**

YOU HAVE TO VISIT THE PREMISES BEFORE SUBMISSION OF OFFER TO ASSESS THE FACTORY AND MACHINE IF REQUIRED. Contact PERSON : MR. N. B. HAQUE, ASST. MANAGER (PERSONNEL).

Contd.....

(2)

The Quotation should contain:

- 1) Price** : Consultancy fees should be quoted as per aforesaid scope of work including travelling expenses if any.
- 2) VAT / Taxes** : Specify if any.
- 3) Payment** : 60days direct credit from the date of receipt of material at our Switchgear unit. However acceptance of any deviation of the payment terms will be at the sole discretion of AYCL & if the deviation is accepted price of bidders who quote other payment terms will be loaded as per AYCL norms. Any advance payment terms will not be accepted.
- 4) Validity of Offer** : The offer should remain valid for 30 days
- 5) Earnest Money** : 1% of quoted price against your supply in the form of demand draft or pay order or bankers cheque favouring Andrew Yule & Co. Ltd., payable at Kolkata, to be deposited alongwith quotation. EMD is Mandatory. Offer will not be considered without EMD. In case of exemption of EMD written request from you is required for such exemption with documentary proof, i.e. MSME certificate or request to adjust EMD from O/S dues.
- 6) Risk Purchase** : For delay in servicing, AYCL reserves the right to execute the same through some other agency(s) which shall be deemed fit and the additional cost if any (Incidental / consequential) shall be deducted from your account.
- 7) L D Clause** : ½% per week subject to maximum of 5% of the value of un-delivered quantity will be applicable.
- 8) Note** : Techno commercial and price bid should be separate.
- 9) Arbitration** : All disputes relating to this order shall be subjected to and referred to the court of competent Jurisdiction situated within the limits of the city of Kolkata.

For Andrew Yule & Co. Ltd.

(ELECTRICAL DIVISION)